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Executive Assistant to DCI

Director of Training

Weekly Summary Report

Document No. 084

☐ NO CHANGE in Class. ☐

28 February 1953

☐ DECLASSIFIED

Class. (CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 26/01/78 By: 008

1. OTR has reviewed, amended and edited a draft glossary of professional terminology prepared for issuance by the Clandestine Services. OTR recommendations are being prepared for transmission to the Clandestine Services for consideration.

2. Two thousand reels of 16mm films received from the Library of Congress of OSS films are being catalogued. Screening will follow the cataloging. OSS footage acquired from the National Archives has been screened and is of questionable value to the current training program inasmuch as much of it is German film.

3. On 20 February, a representative of I&S conferred with staff members of the Research and Validation Branch, OTR, concerning a research project of I&S which is now in the planning stage.

4. A meeting was held on Friday, 27 February, to acquaint all applicants and interested Division Chiefs with the curriculum and administrative details [REDACTED]. The meeting was addressed by [REDACTED] a graduate of the school, now assigned to the SR Division. It is evident that this is one of the most desirable external training programs in which the Agency participates, and overtures will be made to the Department of the Army to request additional slots to the three now available to CIA.

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5. Several training bulletins will be disseminated within the next two weeks containing the remarks made at the Ninth Agency Orientation Course by the Vice President of the United States, General Walter B. Smith, Undersecretary of State, Mr. William H. Jackson, Chairman, President's Committee on International Information Activities, and Mr. Allen Dulles, Director of Central Intelligence.

6. The senior Training Officer of the [REDACTED] Staff has requested that the appropriate division in the Office of Training prepare to offer the Human Resources Program and Supervisory and Management Training for executives and supervisors on the [REDACTED] Staff.

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7. The Office of Research and Reports has informed the Office of Training that it is giving a series of seminars on the use of maps and aerial photographs in intelligence. These seminars will include such subjects as geography of the European satellites, the physical geographic survey of the USSR, and the geography of China. While this is not an official Agency training program, the Director of Training urges all persons whose interests are related to topics of this series to take advantage of the seminars.

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8. The demands for training in the Reading Improvement Branch of the Intelligence Division continue to increase. During the past week, 120 representatives from all offices of the Agency have undergone training.

9. Upon request of OCI, an additional slot was requested and approved by PSI for participation in the NATO Seminar. PSI advised that the Seminar would be attended by foreign nationals. [REDACTED]

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10. As of 28 February 1953, 131 CIA personnel are enrolled in TR(S) training courses, 323 in TR(G) courses, and 196 in external training, making a total of 650 in training programs under the jurisdiction of OTR as a whole.

MATTHEW BAIRD

MB:arf

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AD(Commo)

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As has been previously reported, Project [REDACTED] for SR [REDACTED] commenced Monday, 16 February. Although Special Projects Branch, OTR, had been previously advised that [REDACTED] clearance on the two trainees had been granted, it developed on Tuesday, 17 February, that such clearance, in fact, had not been given. [REDACTED] was immediately contacted and gave verbal authority to continue with the Project through Wednesday, 18 February, provided no classified information or material would be made available to the trainees. On Wednesday afternoon, the students were advised by OTR that they should not report the following day, and should stand by for further information and direction from their case officer. Consequently, the Project was discontinued temporarily and will not be resumed until such time as the necessary clearances are granted. In the meantime, arrangements have been made to instruct one of the trainees in Unarmed Combat; and this portion of the training commenced Tuesday, 24 February, and will continue through Friday, 27 February.

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